



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 18th May 2017
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Simon Moore (Chair), Derick Mercer (Secretary), David Jukes, Ian Hudson (Membership), Brian Burt, Mark Foxwell, Fiona Clough (Fixtures), Andy Parry, & Brian Sewell.

Apologies: Peter Entwistle (Treasurer)

1. Minutes of the Last Meeting (30th March '17) / Matters Arising

- The minutes had been circulated and were agreed as being correct.
- The minutes will be displayed on the club website.

Matters Arising

- Condition of Star Posts POC course. Awaiting next User Group meeting. Simon asked who owns the POC and Fiona gave a description of who owns Star Posts and the ongoing progress.
Action; FC Ongoing
- January '18 monthly event may have to be missed due to fixture congestion. It was agreed to discuss further at the September meeting. DM to add to Septembers agenda.
Action; DM Ongoing
- David agreed to advertise that any member interested in the Planners Course to contact Simon.
Action; DJ
- David agreed to draw up a leaflet and obtain printing costs for leafleting the Black Park, Park Run. Simon will sign off, price dependant. *Update – David drew up 400 leaflets and Simon distributed them at Black Park.*
Action; Complete
- Derick agreed to produce a list of BKO members who have completed the Orienteering Event Safety Course.
Action; Complete
- Brian to purchase 20 V5 replacement Emit cards. *Brian – The new cards are on a back order from Alan Farrington.*
Action; BS Ongoing
- Derick to email Ken & Glyn giving the go ahead for the final Youth League event at Black Park.
Action; Complete
- WOD – Is going ahead at St Andrews. Fiona is going to check with Glyn and register the event on the WOD website.
Action; Complete
- Peter to complete the bank paperwork for Simon to become a signatory.
Action; PE Ongoing
- Timing systems – Simon & Fiona put forward a request to form a SCOA working party to identify the most suitable timing system to use when the current Emit fail at the next SCOA meeting.
Action; SM/FC
- After a recent incident with regarding Emit card transportation Brian is sourcing a suitable storage container.
Action; BS
- Fiona & Andy to research Type of A4 printers/paper (FC) and costs (AP) to replace the old Club printer.
Action; FC/AP
- Next year will be the Clubs 50th Anniversary, Committee to consider commemorative activity ideas. Agenda item for next meeting
Action; DM/ALL
- Andy agreed to send out 'Outlook' invitations to the Committee for meetings as a reminder.
Action; AP

- South Hill Park opening their POC on the 13th June. David will put a request in his next update with volunteers to contact Simon who will liaise with Denise for the event.

Action; DJ/SM

- Provide a QR code to Katy for the Dinton Pastures flyer.

Action; AP

2. Chairman's Update

2.1 Chair's Update.

- Simon said that the BKO Banner has been out at the JK & British Champs in the Lake District where we had two teams entered in the Relays.
- John Methven has agreed to be the BKO Junior League rep for SCOA and the running of our Youth League.

3. Membership

3.1 Numbers as of 18th May; 150 we have National members, 7 Local and one group (St Andrews).

4. SCOA Report

- Fiona said that there has been no SCOA meeting and the next would be incorporating the AGM on the 15th June. Simon will attend as the BKO rep.

5. Events and Mapping

5.1 Fixtures & Mapping – Table moved to Appendix 1

- Fiona stated that she is currently starting work again and will have to step down as Fixtures Secretary. After some discussion it was agreed to split the role with Andy volunteering to take on Permissions & the Website with Fiona & Simon organising Officials.

5.2 Results System - Hardware & Software

- Brian said that our 2 computers have not been affected by the recent Ransomware incidents.
- He has been in communication with TVOC ref sharing results teams for Level B events (Concorde Chase & Chiltern Challenge). Brian will continue, looking at sharing for next year.
- Timing systems – Derick suggested that a SCOA working should be formed to ensure that we have the best available system when our current Emit equipment fails. This will happen over the next couple of years. It was agreed that Simon & Fiona put this forward at the next SCOA meeting.

Action; SM/FC

- After a recent incident with regarding Emit card transportation Brian is sourcing a suitable storage container.

Action; BS

6. Treasurer's Report

6.1 Peter pre-circulated via email the updated accounts and had offered his apologies for the meeting. There were no comments on the Treasurers report.

7. Development Matters

7.1 The post is currently vacant and Simon will have an update for the next meeting.

8. Secretary's Report

- 8.1 British Middles – As per emails to the Committee earlier this year Derick informed the meeting that the Club has agreed to help with the starts at the Middles (1st October '17, Wendover Woods). We will be running the East start in conjunction with Happy Herts. BKO will set up and start with HH taking over and clearing.

9. Publicity Report

- 9.1 Website.

Andy said that there were no issues with the website although it will need a software update shortly.

- 9.2 Newsletter.

David said that the May issue is now out with the next one planned for early July which will be posted out as we have no events around then. Articles welcome.

10. Coaching

- Mark said that the Summer evening events have been organised and will be held. He will be looking at what the Club should/can run in the future.

11. Youth League

No report. Sundays event at Black Park (21st May) is the last one of the season.

12. Welfare

- 12.1 Welfare Report

- Simon reported via Lynne that there have been no welfare issues since the previous meeting

13. Next Meeting

- 13.1 Date & Location of next meetings

13th July & 28th September - The Cricketers @ 1930

14. AOB

- Club printer – Eric had sent an email for the Committee to review the requirements for a new printer. After discussion Fiona agreed to research type of printers & paper from Colin Dickson (A4) with Andy researching prices.

Action; FC/AP

- David said that next year will be the Clubs 50th Anniversary and asked the Committee for commemorative activity ideas be added to the next agenda.

Action; ALL

- Andy agreed to send out 'Outlook' invitations to the Committee for meetings as a reminder.

Action; AP

- Simon said that South Hill Park will be opening their POC on the 13th June and he is asking for volunteers to help with the event. David will put a request in his next update with volunteers to contact Simon who will liaise with Denise for the event.

Action; DJ/SM

- Dinton Pastures POC – Katy has produced a flyer for the site notice board, the only addition suggested was putting in a QR code.

Action; AP

Appendix 1 Fixtures & Mapping Table

| Date | Location | Level | Comments | Officials |
|---------------------------------------|--|----------|--|--|
| Sun 21 May | Black Park | C | Permissions – Yes Mapping – Katy | Organiser – Colin Godbold Planner – Annika Greenwood Controller – Alan Kersley |
| Sat 12th August | Sandhurst Memorial Park | D | Permissions – Yes Summer Picnic Mapping – ? | Organiser – Planner – Eric Harper Controller - |
| Sat 23rd September | Benyons Enclosure | D | Permissions – Yes Parking £1 to Village Hall Mapping – ? | Organiser – Planner – Debbie Robinson Controller - |
| Sat 21st October | Snelsmore Common | D | Permissions – Pending Mapping – Tony Ludford | Organiser – Mark Foxwell Planner – Mark Saunders Controller - |
| Sun 12th November | Buckleberry Common | C | Permissions – Middle event or Bramshill Mapping – ? | Organiser – Planner – Controller - |
| Sat 9th December | Bramshill Plantation | D | Permissions – Mapping – Katy | Organiser – Planner – Controller - |
| Sun 31st December | | D | Possible New Years Eve event | |
| Sun 28th January | Star Posts 40 th Concorde Chase | B | Permissions - Yes Parking is an issue. Hockey Club & SHP Mapping – Katy | Organiser – Fiona Clough Planner – Stefan Stasiuk Controller - Chris Huthwaite (SARUM) |
| Sat 17th February | Swinley West | D | Permissions – Mapping – | Organiser – Planner – Brian Burt & Andy Parry Controller - |
| Sat 8th March | Burgfield North | D | Permissions – Yes Mapping – | Organiser – Planner – Richard Rae Controller - |
| Sat 21st April | Rushall Woods | D | Permissions – Mapping – | Organiser – Planner – Controller - |
| Sat 20th May | | D | Permissions – Mapping – | Organiser – Planner – Controller - |
| Sun 17th June | Gt Hollands | C | Permissions – Mapping – | Organiser – Planner – Controller - |
| Sun 21st April 2019 | Cold Ash JK | A | JK – Long Distance Permissions – Yes, in principle. Mapping – | Organiser – Planner – Katy Stubbs / Roger Thetford Controller - |
| Sun 26th Jan 2020 | Concorde Chase Southern Champs | A | Permissions – Mapping – | Organiser – Planner – Controller - |
| | | | Permissions – Mapping – | Organiser – Planner – Controller - |