



## Berkshire Orienteers

### Minutes of the Committee Meeting

7.30pm 19<sup>th</sup> Nov '15  
The Cricketers, Cricketers Lane.  
Warfield. RG42 6JT

**Present:** Fiona Clough (Fixtures), Peter Entwistle (Treasurer), Derick Mercer (Secretary), Brian Sewell, Andrew Graham, Mark Foxwell, Andy Parry, David Jukes.

**Apologies;** Ian Hudson (Membership), Ken Ricketts (Development) & Andrew Graham.

David kindly agreed to Chair the meeting.

#### 1. Minutes of the Last Meeting (24<sup>th</sup> Sept) / Matters Arising

- The minutes had been circulated and were agreed.
- The minutes will be displayed on the club website.

#### Matters Arising

- Mapping Courses – Derick updated that Katy would not be running a mapping course. Andy suggested that the Army run a suitable course. Fiona to ask the Army for dates, costs and any requirements. It was also agreed that the Club would subsidise the course to some extent.  
**Action: FC**
- BKO Photographic Policy. David has now completed this action with copies of the policy being held at registration.  
**Action: DJ - Complete**
- Derick to become a Club signatory. Peter's initial bank request has lapsed and he has submitted a new requested.  
**Action: PE - Ongoing**
- AG to produce an initial Club Organisers guide/plan for BKO events. Peter used the information currently on the website for the event at Buckleberry Common and found it very useful. He also suggested that the action be moved from Andrew. A discussion took place on the guides/forms, entry forms and having prices on the forms and bulk printing of the entry forms. Fiona to price up the costing of bulk printing entry forms. Peter to circulate the current form included in the Organisers pack for Committee comments. Peter also raised the topic of editing/updating the website for events. Andy explained how to currently carry out edits and improvements/simplicity will be continuing.  
**Action: ALL**
- The Map printing procedure has now been finalised. Derick has sent the Saturday Schools form to the relevant Schools. Peter did mention that St Andrews were late with their entry for Buckleberry Common.  
**Action: Complete**
- *Fiona to check on permissions and restrictions (SSSI) for Bramshill. Forestry Commission in principle yes. Need to progress parking & Natural England.*  
**Action: FC - Ongoing**
- *Brian to send Peter a list of equipment still required to run a level C event results system. Brian asked how many participants we would expect at a Level C event. It was agreed that we would need enough kit for 400. New laptops to be purchased in the New Year sales.*  
**Action: BS – Ongoing**

- *Ken to ask if St Andrews School would take part in the Compass Sport Cup.*  
**Action: KR - Ongoing**
- Mark informed the meeting that he is planning to hold the training nights on the first Tuesday of the month beginning January.  
**Action: Complete, item moved to Coaching**
- *Development matters - Peter asked if clarity could be provided on the wording in A 1 – ‘Reduced entry costs offered to BKO members’*  
**Action: KR - Ongoing**
- Development matters - Fiona to set up a sub group to identify small, well bounded areas suitable for beginners events. Update, moved to events section.  
**Action: Complete, item moved to Coaching**
- Weekend Coaching trip – Mark is progressing and looking at a weekend after the JK.  
**Action: MF – Item moved to Coaching**
- Club equipment – Fiona to chase what is missing and what needs to be purchased. Update, Fiona has spoken to Eric, 40 electric posts have been purchased and the rest of the missing kit has been found.  
**Action: Complete**
- Club equipment – Derick to reply to Get Berkshire Active on their request for Disability and Inclusive Club list.  
**Action: DM**
- Brian & Andy to resolve website hyperlinks not working.  
**Action: BS/AP**

## **2. Chairman’s Update**

### 2.1 Chair’s Update

There was no Chair update for this meeting.

## **3. Membership**

- 3.1 Numbers; Those that have renewed so far this year 168 National members, 7 Local and one group (St Andrews). 28 members have so far renewed their BOF membership for 2016.

## **4. SCOA Report**

- 4.1 Fiona reported that the next SCOA meeting will be on the 3<sup>rd</sup> December so no update for this meeting.

## **5. Events and Mapping**

### 5.1 Fixtures & Mapping

Fiona attended the SCOA fixtures meeting with the following points;

- Cold Ash to be used for the CSP heats in March 2017
- Cold Ash for the JK in 2019
- TVOC are bidding for the British Nights in 2020
- Possible locations for the next few Concorde Chase. 2016 is Barrossa, 2017 Buckleberry, 2018 Star Posts.

Attracting new orienteers – Fiona informed the meeting that nobody had enough time to set up a working group to identify small well bounded areas suitable for beginners events. Raising the

question of what is it we want to do? The take up of new people and target a local area over a small period possible using areas not usable for larger events. This would also take the pressure off some of our better areas. These small events would possibly require more staffing than normal.

This led onto a discussion about the new South Hill Park permanent course with an opening date of 15<sup>th</sup> March '16 and what the club would be doing.

Date	Location	Level	Comments	Officials
Sat 28 Nov	Black Park	D	Permissions - Yes Mapping – Completed recently	Organiser – Eoin Sharkey & Jackie Evans Planner – Andrew Southwood
Sat 16 Jan	Snelsmore Common	D	Permissions - Yes Mapping – Tony Sandhurst (BADO)	Organiser – Stefan Stasiak Planner – Tony Ludford (BADO)
Sun 31 Jan Level B	Barossa Concorde Chase	B	Permissions - FC Mapping – Jointly funding with BAOC (Colin D)	Organiser – Jane Courtier Planner – Mike Pemberton & Pete Wilson Controller – Mark Thompson (TVOC)
Sat 20 Feb	Swinley West	D	Permissions – Crown Estates, yes. Natural England - FC Mapping – Small update required.	Organiser – Peter Entwistle Planner – Martin Wilson
Sat 5 Mar	Burgfield	D	Permissions - FC Mapping – Small update required.	Organiser – ? Planner – Mark Foxwell
Sat 23 April	Langley Park	D	Permissions - Yes Mapping –	Organiser – Planner –
Sun 22 May	Bloom Wood	C	Permissions - Mapping –	Organiser – Colin Godbold Planner –

## 5.2 Results System - Hardware & Software Update from Brian.

- Brian said that he had problems with queues at the last event for inputting entries. He will now have two computers at each event and it was agreed that two tents be used with a registration team of 3 in order to improve the processing of competitors. (commencing Black Park)

## 6. Treasurer's Report

- Peter circulated updated accounts and went through the current statement. Fiona asked what would be the timescale for purchasing the new laptops and it was agreed to buy them in the New Year sales.

## 7. Development Matters

7.1 Ken sent apologies for the meeting.

## 8. Secretary's Report

- The BOF annual renewal forms are in for the Club to complete.

**Action: Complete**

- Derick informed the meeting that the club has received a request from Get Berkshire Active to be added to their Disability and Inclusive Club list. After a brief discussion it was agreed that the club would not really fit with the sports get Berkshire Active were looking at and that Derick would reply.

**Action: DM**

## 9. Publicity Report

### 9.1 Website.

- Andy said that he would be re-issuing his 'idiots guide' to the website and continue with updates.
- Brian highlighted that the hyperlinks do not work Brian & Andy will discuss and see if the problem can be fixed.

• **Action: BS/AP**

### 9.2 Newsletter.

- David informed the meeting that the November issue will be out at the next event at Buckleberry. The next issue will be in the early January and he will be sending out a date and request for material.

## 10. Coaching

- Tuesday night training.
- Weekend away training.

## 11. Youth League (Ken)

- Ken sent his apologies for the meeting.

## 12. Next Meeting

### 12.1 Date of next meeting

14<sup>th</sup> January 2016

### 12.2 Location of next meeting

The Cricketers @ 1930

## 13. AOB

- AGM – It was agreed that the food at Theale last year was poor and another location to be sourced. The Committee agreed to raise a discussion on the website so members could post possible locations for approval. The location would need to be able to Cater for around 30 people.

**Action: ALL**