



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 28th Sept 2017
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Simon Moore (Chair), Derick Mercer (Secretary), David Jukes, Ian Hudson (Membership), Brian Burt, Mark Foxwell, Fiona Clough (Fixtures), Peter Entwistle (Treasurer)

Apologies: Andy Parry, & Brian Sewell.

1. Minutes of the Last Meeting (13th July) / Matters Arising

- The minutes had been circulated and were agreed as being correct.
- The minutes will be displayed on the club website.

Matters Arising

- Condition of Star Posts POC course. Fiona is still awaiting the next UG meeting who are looking at putting the maintenance responsibilities onto BKO. She is consulting with South Hill Park to see if someone/group will take responsibility.
Action; FC Ongoing
- January '18 monthly event may have to be missed due to fixture congestion. It was agreed to discuss further at the September meeting. DM to add to Septembers agenda.
Action; DM Ongoing
- Peter to complete the bank paperwork for Simon to become a signatory. Simon now has the paperwork to take to Barclays. *Update – Simon has taken the paperwork to the bank but has heard nothing since. Peter will chase the bank for an update.*
Action; PE
- Timing systems – Simon & Fiona put forward a request to form a SCOA working party to identify the most suitable timing system to use when the current Emit fail at the next SCOA meeting. This issue was not raised at the last meeting due to the AGM. It will be raised at the next meeting. *Update – Richard Sharp from TVOC is co-ordinating a working group to investigate the different timings systems.*
Action; Complete
- After a recent incident with regarding Emit card transportation Brian is sourcing a suitable storage container.
Action; BS Ongoing
- Fiona & Andy to research Type of A4 printers/paper (FC) and costs (AP) to replace the old Club printer. Andy sent the Committee details of various costings at the end of June, with new HP printers coming out in August he said he will review the new prices for the best option. He also volunteered to hold the new printer, obtain paper & take the old one from Eric. Fiona can get paper/copies from Colin Dickson at a set price as a back up.
Action; AP Ongoing
- Andy agreed to send out 'Outlook' invitations to the Committee for meetings as a reminder. Andy sent out invitations which did not work for some. Andy will re send.
Action; Complete
- Andy volunteered to add the list of Club First Aiders to the website. *Update – The list of First Aiders is now on the website, although the list does need refreshing.*
Action; AP Ongoing
- Andy will update the website to a new release of the platform over the summer period.
Action; AP Ongoing
- Derick to email Ken to hand over the Youth League requirements to John Methven.
Action; Complete
- Simon will complete the BOF Development Survey.
Action; Complete

- Simon said he would email out for volunteers for Club event officials. **Action; Complete**
- Derick to email BKO members with a request to vote in the upcoming BOF EGM. **Action; DM**
- Derick to complete the BOF annual renewal. **Action; DM**
- Mark volunteered to contact St Andrews to see if there is any interest in offering them coaching at our Saturday events. **Action; MF**
- Simon volunteered to contact Denise and Ken to find out information on how the Youth League was started. **Action; SM**
- Prize giving for last years Youth League will be held at Snelsmore on the 21st October. **Action; SM**
- Fiona to chase mapping of Jealots Park (Eric). David volunteered if Eric was unavailable. **Action; FC**

2. Chairman's Update

2.1 Chair's Update.

- The JIRCS event was held over the weekend 23rd/24th Sept at Winterfold in which we had Adam Methven running for the SCOA Junior squad whom had a good performance given the size of the squad.
- Simon has recently attended the Level C Controllers course.
- Eric Harper is managing one of the starts for the British Middles.
- Eric has supplied Simon with a Planners guidelines list for Saturday events.

3. Membership

- 3.1 Numbers as of 13th July; 155 we have National members, 7 Local and one group (St Andrews), Kirsty Parkhouse has now taken over the running of St Andrews orienteers from Glynn.

4. SCOA Report

- September's SCOA bulletin can be found - <http://www.scoa-orienteeing.org.uk/sites/default/files/2017/09/SCOA%20Bulletin%20Sept%202017.pdf>
- Simon said that upcoming BOF EGM was raised during the meeting and that BOF were urging as many members to vote as possible. The changes to the Governance code of practice may seem minor, but could have a huge impact to BOF funding from Sport England if they are not passed. Table Tennis has recently come up against this problem. Simon asked Derick to email members with a reminder to submit their vote, by proxy if possible. **Action; DM**
- The new inter club scoring guidelines will be published soon.
- Mike Hamilton is retiring as Chief Exec of BOF
- There is no CSC heat in the region for the 2018 competition. SOC have agreed to run the event in 2019.
- Plans for JK2019 are progressing slowly.

5. Events and Mapping

5.1 Fixtures & Mapping – Table moved to Appendix 1

- Fiona led a discussion on the forthcoming larger events with concern over our limited areas and embargo timings. The highlights being the Clun will normally run a Level C in the autumn, the Concorde Chase and a second Level C in May/June. She is keen to put Bramshill as a Level C as an alternative to Bloom Wood in May.
- 2019 CC venue? – Possibly borrow a BADO area or Bramshill if the area is deemed suitable.
- 2020 Southern Champs – Hawley?

- Simon also raised the issue ensuring the results team is covered at our events. An additional column to be added to the events website page.

Action; SM

5.2 Results System - Hardware & Software

- Brian had sent his apologise at not being able to attend the meeting.

6. Treasurer's Report

- 6.1 Peter pre-circulated via email the updated accounts and ran through the figures with no questions.
Simon said that the Black Park charges were excessive and that Peter had sent them a letter and he has received an email reply from Bucks CC that they were not aware the Club was a non profit organisation and they will re look at the costs. *Update – Bucks CC have replied to Peters letter and they had not realised BKO were a non profit club and reduced their fees accordingly.*

7. Development Matters

- 7.1 No update.

8. Secretary's Report

- 8.1 The annual renewal from BOF has been received. Peter has already arranged for the fees to be paid. Derick to authorise the payment and submit the required forms to BOF.

Action; DM

9. Publicity Report

- 9.1 Website.

Andy had sent his apologise at not being able to attend the meeting.

- 9.2 Newsletter.

David said that Septembers issue cost was not excessive even with the extra colour content. The next issue will be in November with articles by late October please. He also said that he will be pursuing older members of the Club for archive content for the anniversary year.

- 9.3 50th Anniversary Activities.

- Ideas & Celebrations;
 - Ø Fiona suggested holding a larger summer picnic. Now that the picnic has been running for a couple of years the catering logistics is well honed. David suggested that the event be a mass start score event which would enable runners to be finishing at the same time. Ideas for locations & timings were discussed with South Hill Park before the end of July being favourite.

10. Coaching

- Mark said that he is looking into coaching at Level D events, including mentoring, meet and greet. Ian did say that these would need to be advertised in advance to ensure take up. Simon did say that we had someone at our recent event asking what could be done for him to improve as a novice, so the opportunity is there. Could we also offer some form of training for the St Andrews runners? Mark volunteered to contact St Andrews to see if there is any interest. Fiona said that she will shortly be taking a coaching course with BAOC so would be able to help out.

Action; MF

- Mark also said that the orienteering federation will be holding a training weekend in the South Lakes over the weekend of 10th & 11th Feb 2018 and is open to Club members.

11. Youth League

- Simon said that John Methven has now taken over from Ken.
- St Andrews were the only school that took part at Benyons and as orienteering is no longer part of the curriculum others schools may not turn up. David asked if John would be willing to promote our Youth League with other schools. Simon volunteered to contact Denise and Ken to find out information on how the league was started.

Action; SM

- The prize giving for last years league will be held at Snelsmore on the 21st October.

Action; SM

12. Welfare

12.1 Welfare Report

- Simon reported that there have been no Welfare issues since the last meeting.

13. Next Meeting

13.1 Date & Location of next meetings

23rd November & 18th January - The Cricketers @ 1930

14. AOB

- Fiona – said that the SC Junior squad received £800 from TVOC for their event in line with the event we ran at Langley Park and we need to keep up the support for the juniors. All agreed and another event will be planned.
- Simon – said that Martin Wilson and Mark Saunders were looking at entering a team into the Harvester for June next year. Martin has volunteered to Organise as Club Captain. The Committee agreed to support entry fees to some extent.

Appendix 1 Fixtures & Mapping Table

Date	Location	Level	Comments	Officials
Sat 21st October	Snelsmore Common	D	Permissions – Yes Mapping – Tony Ludford	Organiser – Mark Foxwell Planner – Mark Saunders Risk Assessment
Sun 12th November	Buckleberry Common	C	Permissions – numerous, ongoing Mapping – Briggs (Katy)	Organiser – Simon Moore Planner – Andy Moore Controller – Andy McGregor
Sat 9th December	Bramshill Plantation	D	Permissions – Mapping – Katy	Organiser – Planner – Risk Assessment
Sun 31st December		D	Possible New Years Eve event. GO have Guilford City race advertised. David has asked Whitenights	
Sun 28th January	Star Posts 40 th Concorde Chase	B	Permissions - Yes Parking is an issue. Hockey Club & SHP Mapping – Katy	Organiser – Fiona Clough Planner – Stefan Stasiuk Controller – Terry Smith (SOC)
Sat 17th February	Swinley West	D	Permissions – Mapping –	Organiser – Planner – Brian Burt & Andy Parry Risk Assessment
Sat 3rd March	Burgfield North	D	Permissions – Yes Mapping –	Organiser – Planner – Richard Rae Risk Assessment
Sat 21st April	Rushall Woods	D	Permissions – Mapping –	Organiser – Planner – Risk Assessment
Sat 19th May	Bloom Wood	D	Permissions – Mapping –	Organiser – Planner – Risk Assessment
Sun 17th June	Gt Hollands SEOUL & UKOL?	C	Permissions – Map extension to include Jealots Park. Mapping –	Organiser – Planner – Controller -
Sun 21st April 2019	Cold Ash JK	A	JK – Long Distance Permissions – Yes, in principle. Mapping –	Organiser – Planner – Katy Stubbs / Roger Thetford Controller -
Sun 26th Jan 2020	Concorde Chase Southern Champs	A	Permissions – Mapping –	Organiser – Planner – Controller -