



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 18th July '19
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Stefan Stasiuk (Chair), Derick Mercer (Secretary), David Jukes, Fiona Clough, Brian Sewell, Ian Hudson (Membership), Peter Entwistle (Treasurer), Mark Foxwell, Bo Oqvist, Simon Moore & Martin Wilson.

Apologies: Andy Parry, Mark Foxwell.

1. Minutes of the Last Meeting (16th May 2019) / Matters Arising

- The minutes had been circulated and were agreed as being correct.
- The minutes will be displayed on the club website.

Matters Arising

- GDPR Actions
 1. New – Simon said that Peters 'events' helpers information needs updating. *Ongoing.*
 2. New – Simon said he is also updating the Data Privacy Policy. Update – Simon has a template Policy and is merging/updating BKO's Policy. Update – Simon has drawn up a draft policy and distribute to the Committee for comments and then posting on the Club website. Update – Simon has now issued the draft for Committee comments to be returned by the 18th Jan '19. Update – Carried over to the next Committee meeting. Update – David had some minor alterations to enable information to be included in the Club newsletter. Complete. Update – Simon is going to liaise with Andy on the web page for prominence of the Policy.
 3. New – Stefan has received an email purporting to be from the Information Commissioners Office (ICO) saying there is a £40 p/a charge.

Action; SS/SM Ongoing
- Katy has asked for finance to upgrade OCAD9 to OCAD2019. (circa £110). After some discussion it was decided that Peter would chase the Club requirements, licence usage, full financing etc. Agenda item. Update – Peter has discussed with £135 per annum Katy & Eric wants committee approval. Yes. Will purchase 1 year then look at if there is a requirement for variable licence after the 1 year.

Action; Complete
- UKOL for CC 2020, which will involve a Saturday event. Fiona will email other Clubs to see if they would run with the Saturday event. Update – Fiona is awaiting feedback from other Clubs if they are interested in running the Saturday event. Update – see 5.4

Action; Complete
- David suggested merging/allocating other Clubs Saturday events as part of our Schools/Juniors league. (SN, TVOC) Fiona will email. Update – SN & TVOC had nothing scheduled at the time of asking. Update – SN & TVOC have not scheduled their dates, once they have been scheduled we can pick the dates.

Action; FC
- Juniors Club Top Award Scheme. Martin's basic proposal was discussed at the meeting and it was decided for Derick to email out the proposal to the Committee for further reading for a decision to be made next meeting with Peter reviewing the costing's. Update – agenda item

Action; Complete
- BKO Juniors - Derick to ask John for an update for the meetings. Update – Derick has received an update from John. See Juniors section.

Action; Complete
- Brian to price and obtain a new battery box which are now lighter and cost circa £300 off the shelves. Update - Ongoing

Action; BS

- Southern Champs 2020 results – Running a Level A is a stretch too far for the Club at the moment and we could be looking at running our own results for the next Level B as a progression. Decision made to contact Mike Napier for the results system. *Update – Brian has a quote for £300 as a one off fee & 75p per entry, stationary £25, travel £100 & accom £50. Fi said that amplified sound have quoted, bring their generators and is in the budget. Committee agreed to go with Mike.*

Action; Complete

- Have to address age profile of the Club analogy of Burnham Joggers and how we gain interest, there are 10 park runs in our area. Can the Committee think about and look at how gain new members.

Action; All

- SCOA funds from the JK- Action for Fiona to email Eric with the Committee's views.

Action; FC

2. Chairman's Update

2.1 Chair's Update.

- Stefan said that we had one urban at lower Early thanked the planners on an especially warm day.
- He has received emails; Purple Pen webinar. Derick has forwarded the email for info to members.
- Eric has sent out email for what to do with the JK surplus to Clubs.
- Hawley map received from Dave Peel so we now have an up to date map.
- Email from John Harrison trouble with SSSI's locations and have we had had any issues. We have SSSI's but no real extra issues for events on our areas.
- Katy is running a Events Safety 7th Sept. Many thanks to Katy for running these courses.
- Also informed that he should attend the SCOA meeting. Sorted between Stefan & Simon going
- Email from Denise, stepping down from running the summer Schools events. Stefan read out Denise's email and said that the Club thank Denise for all her efforts with this over the years.
- Have to address age profile of the Club analogy of Burnham Joggers and how we gain interest, there are 10 park runs in our area. Can the Committee think about and look at how gain new members, potentially using social media.

Action; All

2.2 GDPR

- Actions updated in matters arising.

2.3 Club tops for Juniors.

- Stefan thanked Martin for attending the meeting. Martin ran through his O'Top award proposal and this was agreed and the award of the tops will be organised by Martin.

3. Membership

- 3.1 Ian said that the Club numbers as of 18th July; 138 National members, 7 Local members and 1 group (St Andrews). He also said that he has also deleted the 30 accounts of members that had not renewed this year in line with GDPR requirements.

4. SCOA Report

- There was a SCOA meeting on the 20th June incorporated the AGM. No significant changes.
- GDPR.
- 2021 vets Home International.
- SOC doing JIRKS 2020
- Take from notes.
- CEO of BOF attended the meeting and was impressed with the JK and thanked everyone.
- SCOA monies received from the JK 15% extra entries than expected based on the numbers from the SE JK 2017. The SCOA Chair has sent out an email asking Clubs for approval/ideas of what

to do with the money. This money has to last until the region next holds the JK as this is the major income for the region. The options proposed;

1. *Distribute some of the money back to the Clubs.*
2. *Reduce / scrap Event levies for a period of time.*
3. *Reduce / scrap the amount SCOA clubs pay to SCOA for each member for a period of time.*
4. *Give some of the money to the Orienteering Foundation for them to distribute as they think fit, or specify something on which we would like the money to be spent, eg there has been a recent request for funding to support the GB team at WOC 2019.*
5. *A combination of some or all of the above.*
6. *Do nothing at the moment.*

After a short discussion it was decided that;

- We would support funding for a Regional Publicity/Development Officer.
- £1000 to the GB Team for WOC.
- The Committee felt there is no need to give money back to Clubs but to consider grants for specific purposes. Action for Fiona to email Eric with the Committee's views.

Action; FC

- Minutes can be found at <https://www.scoa-orienteeing.org.uk/scoa-committee>
- The SCOA bulletins can be found at <http://www.scoa-orienteeing.org.uk/scoa-bulletins>

5. Events and Mapping

5.1 Fixtures & Mapping – Table moved to Appendix 1

5.2 Results System –

- Brian said that TVOC are changing to SI.
- CSC & Southern Champs, TVOC are available to help run the results, interchangeable.

5.3 CC/UKOL

- Simon – Permissions are underway. Rushmoor Arena for use and will need mapping, sharing the cost with BAOC. Mike Napier results; In contact with Bernie, marques & tables. Fi – Finishing arch, rent £50 from Alan Farringdon.

6. Treasurer's Report

6.1 Peter passed around the up to date report and ran through the figures with the following points raised;

- Adverse deficit figure from the planned budget is due to the CC being cancelled this year.
- Looking at £400 for a new Club tent.

7. Development Matters

7.1 No update.

8. Secretary's Report

8.1 Nil

9. Publicity Report

9.1 Website.

No update.

9.2 Newsletter.

David said that July's newsletter has just been issued that that he is preparing Sept's edition and as always would welcome any articles and will include the new Chairs article.

10. Coaching

- Nil

11. Youth League

11.1 League

- See below

11.2 BKO Juniors

1) We had several successful junior teams at the SWOA relays in June. This was a challenging event because although the courses were short they were quite technical being somewhere between light green and green (rather than the usual orange for some of the juniors taking part).

2) Adam has been selected for JROS Lagganlia camp and is going there 20-27 July. He joins Laura Barrett (SN) as the representatives of SCOA squad.

SCOA is supporting half the cost of the camp (and BOF is also contributing).

3) BKO seem likely to enter a 4-person junior relay team into the special junior dawn relay event being organised by Phil Conway on 7-8th September on Ashdown Forest. Team likely to be Adam, Amelia, Natalie and Maddie.

4) Also, three BKO juniors are taking part in the JIRCS competition on 29-30 September near Sheffield as part of SCOA Junior Squad: Adam, Imogen & Amelia. This includes both the individual event and relays.

5) Unfortunately, the entries on BKO Saturday events that contributed to the BKO Junior League were a bit sporadic this year. The final results have been on the BKO website for a while. I haven't presented certificates yet.

I think there are several key issues with regard to encouraging more junior participation:

a) communication with juniors is indirect (only via the website) but it is not really aimed at juniors. I did make some edits to simplify the description of the junior league and added some more links about what orienteering is. I also changed the rules of the league slightly so that juniors do not score zero if they run two courses up for their age group. This seemed like an unnecessary disincentive. I am not sure the Junior League is working to motivate junior participation, although gaps in event schedule this year didn't help. However, substantially more work could be done here. Otherwise, communication is via parents' email.

b) best events for new juniors to try out orienteering are on Saturday morning D-level events. However, this is a clash for many with other sports squads (especially football which is always on Saturday mornings). Perhaps there is not much we can do about this. Also, what works best for St Andrews for example?

c) To get to events juniors rely primarily on parents. Therefore most that turn up regularly are part of orienteering families, with St Andrews being the notable exception. So most success in the long run is probably to be had by attempting to engage whole family in orienteering.

d) How to reach out to new juniors and families who are not aware of orienteering, but would be keen to give it a try? We have tried telling scouts about events occasionally, but again relies on parent engagement to get them there and participate.

e) Often urban events do not have courses suitable for juniors. I made an effort to have manned road crossing on 29 June and this did enable some keen juniors to go round unaccompanied, although I could have been clearer about this on the event page. It does definitely put people off coming if it is not clear that juniors can go round a decent course unaccompanied. The next suitable event is the Woodley one.

12. Welfare

12.1 Welfare Report

- No Welfare issues have been raised with the Committee since the last meeting.

13. Next Meeting

13.1 Date & Location of next meetings

12th Sept & 21st Nov - The Cricketers @ 1930.

14. AOB

- Ian – Has received Bracknell Forest Council and would like BKO information and Ian has replied that all relevant info can be found on the website.

Appendix 1 Fixtures & Mapping Table

Date	Location	Level	Comments	Officials
20th July	Jennetts Park		Permissions – Yes Mapping -	Organiser – David Jukes Planner – Martin Wilson Risk Assessment Results – Brian Sewell
10th August	Ashenbury Park		Permissions – Requested Mapping -	Organiser – Jane Courtier Planner – Jim Munday Risk Assessment – Results – Brian Sewell
Sun 6th Oct	Buckleberry Common	C	Permissions – Yes Mapping – Out of Bounds need checking.	Organiser – Glyn Thomas Planner – Mark Saunders Controller – Ben Green TVOC Results – Brian Sewell
Sat 19th Oct	TBC	D	Permissions – TBC from Dan Steele. Mapping -	Organiser – Planner – Controller – Risk Assessment Results – Brian
Sun 17th Nov	Black Park British Schools SCOA Event	N/A	Permissions – Yes Mapping –	Organiser – Eric Harper Planner – Robin Bishops Controller – Jim Prowting Results – SCOA
Sat 7th Dec	Swinley West	D	Permissions – No Mapping –	Organiser – Annika Greenwood Planner – St Controller – RA Results –

Sun 26th Jan 2020	Long Valley North Concorde Chase Southern Champs	A	Permissions – Pending (Fiona) Transferred from 2019 Mapping – UKOL, also requires Saturday event?	Organiser – Planner – Mark Foxwell Controller – Mike Edwards Results -
Sat 15th Feb 2020	Star Posts	D	Permissions – No, parking at Hockey Club Mapping –	Organiser – Planner – Stefan Stasiuk Controller – Results -
Sun 31st Jan 2021	Cold Ash Concorde Chase	B	Permissions – Mapping –	Organiser – Planner – Controller – Results -

Notes;