



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 21st Nov '24
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Simon Moore (Chair), Brian Sewell, Derick Mercer, Peter Entwistle, Bo Oqvist, Mark Foxwell, Lynne Moore (Treasurer), Ian Hudson, Fiona Clough.

Apologies: Eddie Walsh, Steve Waite, John Methven.

1. Minutes of the Last Meeting (5th Sept '24)

Matters Arising –

- Simon – The event handbook on the BKO website requires updating and is working through the documents which will help the running of BKO events for all officials. He will send out the documents to the Committee for review and comments. Update May – The checklist has gone to Peter for comment. Update Sept – Simon said that the handbook is in urgent need of updating. *Update Nov - Simon has updated the website with a corresponding link and checklist for Organisers.*

Action; Complete

- BKO SiTiming user notes issue A and BKO passwords sent to SM, MF and SW. Work has started on revising User notes after feedback from Mark. Update Sept - Brian is now at update C, the instructions have been clarified. *Update Nov - Brian has issued C and now working on issue D.*

Action: Complete

- Lynne has suggested that we have a non-members mailing list for those that agree to receive further information. The wording needs to be correct. Update July – Simon will check Racesignup for entry wording for BKO format. Update Sept – SM confirmed that we can collect email addresses.

Action; MF/SM Ongoing

- Sue has said that she would volunteer to become an Emergency 1st Aider. The Club would pay for the course. Fiona will send course details to Simon who would also complete the course as we need 1st Aiders. Simon to send Sue suitable Course details. Update Sept – Fi has sent out the details and the next course is October which Simon is booked on. Dates for Sue to be sent. *Update Nov – Simon has completed his course, Sue now has the dates for the courses.*

Action; Complete

- Derick – Event for the Club Championships agreed as SCOA (BADO) event at Alton on the 24th November. Update Sept – Chawton Park Woods, email request sent to BADO.

Action; Complete, event held at HH Nov event.

- The Orienteering Foundation wanted to know “what the big & main issues that Clubs are facing” and that we need bullet points for the SCOA meeting next week. Our main issues are land access and lack of volunteers as event officials. Simon said that he would take this to SCOA. *Update Nov – Simon was away for the meeting, Fiona said that SCOA did provide feedback at that meeting.*

Action; Complete

- Brian – Do want a portable power pack (5kg) rather than the 20kg we currently have. It was agreed to put it in the budget for next year Brian will obtain quotes. *Update Nov – Brian said that he has looked at power packs with the most logical being one at a cost of £528, he will forward the details to the Committee for comparisons and approval.*

Action; LM/BS

- Mark will talk to Trish about whatsapp improvements for interaction between Club members at events.

Action; MF

2. Chairman's Update

2.1 Chair's Update.

- Since the last meeting we've held 3 events:-
- 28th September - Benyons Enclosure - Level D planned by Andrew Southwood, Organised by Peter Entwistle – with 111 entries. Despite our car park disappearing under logs in the weeks before the event, all went well. The area is decreasing in size with additional quarrying and Sept is probably a bit too early from a bracken perspective
- 12-13th October - British Trail O champs – organised by David Jukes at Burnham Beeches and WhiteKnights.
- We've received a Letter of thanks from Graham Urquhart – Chair of BO TrailO Development Steering committee
- 26th October – Level C and SCOL event at Swinley East – Planned by Trish Monks and John Vaughn. Organised by John Methven. 203 Entries. There has been significant felling in the south of the area causing some planning challenges.
- Thanks to John Vaughn for getting our Start Clock fixed (and updated at the same time)
- Lynne and I also managed a Maprun training event for Maidenhead Athletics Club in Maidenhead last Sunday morning – we had about 18 runners – they seemed very keen – we will run another Maprun event at Braywick Park in the new year starting at their HQ.

3. Membership Secretary

- Ian gave the update that we currently have, National 114 (108) members – 6 local – no group members.

4. SCOA Report –

- Fiona – Looking for someone to take over SCOA Website as Tim Booth has stood down due to ill health.

5. Events & Mapping

5.1 Events

- The events schedule was discussed, the updated table is appendix A.

5.2 Mapping

- This was discussed under events. - appendix A.

5.3 Results

- Brian asked that we purchase a further 10 SIACS to fully cover our events. He will obtain a quote to forward to the Treasurer.
- SI timings licence is now due for renewal.

6. Treasurers Report (Lynne)

- Lynne had sent out the report prior to the meeting;
- Lynne ran through the report and there were no issues from the Committee.

- Lynne suggested that some of the Club funds could be utilized for updating/new Club website. She will obtain process.

Budget monitoring report 2024

- The accompanying monitoring report shows we are performing well against the budget. The budget for the year forecasted a deficit of £1,400 but I now expect we will roughly break even by year end.
- Graham Johnstone has kindly agreed to be the independent examiner for our accounts again this year. Alongside the usual reports, I will be providing him with 'view only' access to our Club Treasurer software to check transactions.
- I will shortly be starting to 'build' the budget for 2025 so if anyone knows of any unusual income or expenditure plans, please let me know so I can take these into account. One thing to mention is that the BOF levies we pay on events is increasing so we will need to reflect this in the entry fees we charge.
- The club finances are in a stable position having taken account of depreciation. Our current assets have increased and therefore, we do have limited funds we could set aside for a project. The committee has discussed the need for website improvements during the year and may want to consider this in 2025 with the aim of attracting newcomers to the club.

Club Kit

- Trish has coordinated a number of requests from Club members and placed an order with Brysoz. We are not subsidising kit so the income from members buying kit should be in line with the purchase cost and I expect this to be approx. £1,100 - £1,200 dependent on delivery and taxes.

7. Development Matters

- John completed the freshers events at Reading University.

8. Secretary's Report

- Eddie Walsh has emailed that due to work commitments he has to withdraw from the Committee. He thanks all for their support.
- BOF renewal completed.

9. Publicity Report

- **Website** – As per comments in Treasurers update.
- **Facebook** – Lynne will chase Eoin for any expenses for the year.

10. Coaching Report

- Bo suggested that any SN Evening event be published to members.

11. Youth League/Juniors

Update from John;

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12. Welfare Report

- Sue has nothing to report and has had no contact from BOF.

13. Next Meeting –

- Thursday 9th January 0730 @ The Cricketers.

14. AOB

- AGM Date & Location – Friday 28th February (DM email to members) Bo will obtain quote from Ascot Golf Course and Fiona from Sand Martins.

Action; Bo & Fiona

Appendix A – Events Table

Date	Location	Level	Comments	Officials
Saturday 7th December 2024	Night Orienteering & Southern Night Champs 2024 Star Post	B	Permissions – Received by Richard at Crown Estate. Mark Croll at The Lookout also said OK to use parking and assembly at The Lookout. Woodlarks café will stay open for us with limited menu. Portaloos or Lookout toilets to be decided. Parking- Lookout car park as evening event Mapping – Updates to be handled by Planner. Ongoing forestry work adds complexity to planning and mapping. Other: What are embargo rules? Asked Richard Sharp as SCOA. "Regional events have no embargo but national events should have 12 months. I say 'should' as there have been more and more exceptions recently but if you don't plan to use it after 16/12/23 then you will be OK either way."	Organiser – Bo Oqvist. No need for SCOA approval of officials since level C Planner – Mark Foxwell Controller – Paul Fox (SN) Results - BKO: BS, DM
Saturday 25th January 2025	Concorde Chase Urban Wildridings & Great Hollands	C	Permissions – Parking - Lynne has obtained initial permission to park at Fujitsu Mapping – Other -	Organiser – Lynne Moore Planner - Simon Moore Controller – Pete Jones (SN) Results - BKO + BOK (John Simmons confirmed)
Sunday 26th January 2025	Concorde Chase & SCOA Championship Cold Ash	B	Permissions – All landowners contacted. Westrop Woods, Bucklebury estate and Marlston Estate (Gravelly Pighties) have said yes. Eling Estate remaining. Parking - Assembly at same field as used for British Champs is the plan. Confirmed with farmer (Richard Goodman) by Fiona. Mapping –	Organiser – Fiona & Jane Courtier Planner – Richard Rae (BKO) Controller – Terry Smith Results - BKO + BOK (John Simmons confirmed)
Saturday 8th February 2025	Winter local Bramshill (initially denied), Crowthorne (FE), Wokefield?	D	Permissions – Retry with Forestry England. Permission denied for April 2024. Email including application form submitted 29th Oct. Initial answer from FE is no because there are no recourses to manage our application and Barmshill is leased. FE suggested we picked a different forest and applied for permission. I am missing the logic here! Parking - Mapping –	Organiser – Planner – Rob Mullens Controller – N/A

			Other - Need rescheduling. 22 Feb is day before CSC qualifier. Possible alternatives are 8th Feb (clash with SAX at Sevenoaks) or 22nd Mar (Clash with TVOC at Botley/W Oxford). Asked for 8th Feb in permission request.	Results -
Mar-25	Winter local event	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Sunday 13th April 2024	Spring Regional Bloom Wood	C	Permissions – OK by phone with Jamie 10/4-24. Also Lord Carington may have additional land we can use for future events. In return for mapping the area. Parking - Mapping – Other -Week after TVOC Chiltern, week before JK 2025	Organiser – Planner – Controller – Results -
Saturday 10th May 2025	Spring local event	D	Permissions – Parking - Mapping – Other - Intentional clash with British Champs in Lakes District	Organiser – Planner – Controller – N/A Results -
Jun-25	Summer series urban #1 Regional Birch Hill & South Hill Park	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Jul-25	Summer series urban #2 & Club Picnic Jennetts Park/Woosehill/other?	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Aug-25	Summer series urban #3 Skip this one?	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Saturday xx September 2025	Autumn local event	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Sunday xx October 2025	Autumn Regional Snelsmore together with BADO? Or Black Park	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Saturday xx November 2025	Autumn local	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -

Sunday xx December 2025	Autumn Regional or night event	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Saturday 24th January 2026	Concorde Chase Urban	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Sunday 25th January 2026	Concorde Chase & Southern Championship Hawley	B	Permissions – Permission request to be sent to Landmarc between 6-12 months prior to event Parking - Mapping – Other -	Organiser – Planner – Trish Monks and Jon Vaughan. Craig Blackford (BADO) has also thrown his name in the hat. Controller – Results -
Saturday 30th January 2027	Concorde Chase Urban	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Sunday 31st January 2027	Concorde Chase Star Post	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -