



Berkshire Orienteers

Minutes of the Committee Meeting

7.30pm 5th Sept '24
The Cricketers, Cricketers Lane.
Warfield. RG42 6JT

Present: Simon Moore (Chair), Brian Sewell, Derick Mercer, Peter Entwistle, Bo Oqvist, Mark Foxwell, Lynne Moore (Treasurer), Ian Hudson.

Apologies: Eddie Walsh, Steve Waite, Fiona Clough, John Methven.

1. Minutes of the Last Meeting (11th July '24)

Matters Arising –

- Simon – The event handbook on the BKO website requires updating and is working through the documents which will help the running of BKO events for all officials. He will send out the documents to the Committee for review and comments. Update May – The checklist has gone to Peter for comment. *Update Sept – Simon said that the handbook is in urgent need of updating.*
Action; SM/Ongoing
- Mapping – Extensive forestry thinning work done 2023 at Swinley East. Map needs updating. Simon will obtain quotes. *Update July Simon has asked Dave Peel & Jason Falkner (who has declined) for quotes & Star Posts. Update July – Simon said that he has updated the map.*
Action SM Complete
- BKO SiTiming user notes issue A and BKO passwords sent to SM, MF and SW. Work has started on revising User notes after feedback from Mark. *Update Sept - Brian is now at update C, the instructions have been clarified.*
Action: BS Ongoing
- Brian to contact Peter Foster and John Simmons from BOK about supporting Concorde chase under the same conditions as this year. Update Peter cannot make it John might but awaiting a reply. *Update Sept - JS from BOK has confirmed that he can help.*
Action: BS Complete
- Lynne has suggested that we have a non-members mailing list for those that agree to receive further information. The wording needs to be correct. Update July – Simon will check Racesignup for entry wording for BKO format. *Update Sept – SM confirmed that we can collect email addresses.*
Action; MF/SM Ongoing
- Website - Drupple so Brian will contact them for advice on upgrading. *Update Sept – Brian has said that he has contacted them and there will be no more updates from V7*
Action: BS Complete
- Sue has said that she would volunteer to become an Emergency 1st Aider. The Club would pay for the course. Fiona will send course details to Simon who would also complete the course as we need 1st Aiders. Simon to send Sue suitable Course details. *Update Sept – Fi has sent out the details and the next course is October which Simon is booked on. Dates for Sue to be sent.*
Action; FC/SM
- Derick – Event for the Club Championships agreed as SCOA (BADO) event at Alton on the 24th November. *Update Sept – Chawton Park Woods, email request sent to BADO.*
Action; DM
- The Orienteering Foundation wanted to know “what the big & main issues that Clubs are facing” and that we need bullet points for the SCOA meeting next week. Our main issues are

land access and lack of volunteers as event officials. Simon said that he would take this to SCOA.

Action; SM

- Brian – Do want a portable power pack (5kg) rather than the 20kg we currently have. It was agreed to put it in the budget for next year Brian will obtain quotes.

Action; LM/BS

- Mark will talk to Trish about whatsapp improvements for interaction between Club members at events.

Action; MF

2. Chairman's Update

2.1 Chair's Update.

- Quiet since the last meeting.
- One event Windsor & Eton numbers which went well, and we had 83 competitors.
- BKO members went to the Welsh 5 days.
- Simon has been updating various maps.

3. Membership Secretary

- Ian gave the update that we currently have, National 108 (105) members – 6 local – no group members.
- Ian said that he has been emailing one of the new members and that one of them has made an interesting comment that he joined BOF first and not via BKO. They then nominated BKO, but the membership secretary was not informed. There is a missing link for Orienteers that join BOF and then nominate a Club afterwards. We have yet to confirm that the others have not paid the BKO fees.

4. SCOA Report –

- There has been no meeting since the last BKO meeting.
- Fiona - One action from the previous was The Orienteering Foundation wanted to know ‘‘what the big & main issues that Clubs are facing’’ and that we need bullet points for the SCOA meeting next week. Our main issues are land access and lack of volunteers as event officials. Simon said that he would take this to SCOA.

Action; SM

- The new SCOA Chair is Ian Moran.

5. Events & Mapping

5.1 Events

- The events schedule was discussed, the updated table is appendix A.

5.2 Mapping

- This was discussed under events. - appendix A.

5.3 Results

- Brian said that he has shredded files from 2014 and before and will also clean up other GDPR data held, including files held on club laptops. It was agreed that we clean up all results data on club laptops more than 7 years old along with shredding any entry form contact details. Computer records deleted back to 2015.

Action: BS Complete

- He has the new BKO kites, do we want them marked up BKO. *Update Sept - Yes return to Store*
Update 40 new kites returned to the store. **Action: BS Complete**

6. **Treasurers Report (Lynne)**

- Lynne had sent out the report prior to the meeting;
- There were no issues from the Committee.

7. **Development Matters**

- John - Freshers week activity at reading university including two maprun courses made available to new students through an app they all have to begin Uni and also a taster event on Tuesday 24th September.

8. **Secretary's Report**

- Nothing for this meeting.

9. **Publicity Report**

- **Website** –
- **Facebook** – Simon said that the best way to advertise each event is for members to ‘share’ the event which pushes watchers to the event website.

10. **Coaching Report**

- Mark said that the summer training went well, and the informal events are now coming to a close. He is planning to run similar events next year.
- He is also looking at doing 5 -6 coaching events February/March in conjunction with John.

11. **Youth League/Juniors**

Update from John;

- On juniors there will be a SCJS team of 9 going to JIRCS competition on 28th September. Gen is going from BKO.
- Ian said that when we do receive new members, and he does inform John.

12. **Welfare Report**

- Sue has nothing to report and has had no contact from BOF.

13. **Next Meeting –**

- Thursday 14th November 0730 @ The Cricketers.

14. **AOB**

- Brian – Do want a portable power pack (5kg) rather than the 20kg we currently have. It was agreed to put it in the budget for next year Brian will obtain quotes.

Action; LM/BS

- Mark will talk to Trish about whatsapp improvements for interaction between Club members at events.

Action; MF

Appendix A – Events Table

Date	Location	Level	Comments	Officials
Saturday 28th September 2024	Autumn Local Benyons In-closure	D	Permissions – Received by Richard Edwards at Englefield estate. Parking - Andrew has identified area for up to 100 cars Mapping – Simon has made the required updates. Other - Clash with Junior Inter Regional Championships at Mallards Pike	Organiser – Peter Entwistle Planner – Andrew Southwood Controller – N/A Results - BKO (SW)
Sunday 13th October 2024	British TrailO Championships 2024? TempO Whiteknights	?	Permissions – Parking - Mapping – Other - TrailO weekend 12/13 Oct. Do not schedule a clash. Not an BKO event but volunteers expected	Organiser – David Jukes Planner – Charles Bromley Gardner (BAOC) Controller – Results -
Saturday 26th October 2024	Autumn Regional Swinley East	C	Permissions – Received by Richard at Crown Estate Parking - Along forest ride. Confirmed by Crown estate Mapping – Extensive forestry thinning work done 2023 at Swinley East. Map needs updating. SM has started and will complete map updates. Other - October 27th clashes with OUOC event (Oxford City Race). Possibly best for us to reschedule or not hold the event at all. No November date is available for a regional event (Sunday 10th November clashes with SLOW National event at Hankley Common. Sun 3rd = Nov Classic, Sun 17th = British Schools Chship, Sun 24th = SAX National.) Checking with Richard Sharp at SCOA if we can have forest regional on the Saturday. Could tie in nicely with Sunday Urban.	Organiser – John Methven Planner – Trish Monks and Jon Vaughan Controller – Debbie Robinson (SN) Results - BKO: (MF)
Saturday 7th December 2024	Night Orienteering & Southern Night Champs 2024 Star Post	B	Permissions – Received by Richard at Crown Estate. Mark Croll at The Lookout is contacted but no response yet. Parking- Lookout car park as evening event Mapping – Updates to be handled by Planner Other: What are embargo rules? Asked Richard Sharp as SCOA. "Regional events have no embargo but national events should have 12 months. I say 'should' as there have been more and more exceptions recently but if you don't plan to use it after 16/12/23 then you will be OK either way."	Organiser – Bo Oqvist. Officials need SCOA approval since level B Planner – Mark Foxwell Controller – Fiona to check with SN Results - BKO: SW, MF
Saturday 25th January 2025	Concorde Chase Urban Wildridings & Great Hollands	C	Permissions – Parking - Mapping –	Organiser – Lynne Moore Planner - Bo to check with Alan Philips Controller – Pete Jones (SN)

			Other -	Results - BKO + BOK (John Simmons confirmed)
Sunday 26th January 2025	Concorde Chase & SCOA Championship Cold Ash	B	Permissions – Parking - Assembly at Boar Hole farm is an idea Mapping –	Organiser – Fiona & Jane Courtier Planner – Alan Kearsley (BADO) or Mark Saunders (TVOC)? Controller – Fiona has made contacts with potential controllers Results - BKO + BOK (John Simmons confirmed)
Saturday 22nd February 2025	Winter local Bramshill	D	Permissions – Retry with Forestry England. Permission denied for April 2024. Parking - Mapping – Other - Bo to check with Richard Sharp if CSC qualifier event can be held later to avoid volunteer fatigue after CC in January. Response from Richard. <i>This date is set to be the same across the country, i.e. all heats are on the same date</i>	Organiser – Planner – Rob Mullens Controller – N/A Results -
Mar-25	Winter local event	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Sunday 13th April 2024	Spring Regional Bloom Wood	C	Permissions – OK by phone with Jamie 10/4-24. Also Lord Carington may have additional land we can use for future events. In return for mapping the area. Parking - Mapping – Other -Week after TVOC Chiltern, week before JK 2025	Organiser – Planner – Controller – Results -
Saturday 10th May 2025	Spring local event	D	Permissions – Parking - Mapping – Other - Intentional clash with British Champs in Lakes District	Organiser – Planner – Controller – N/A Results -
Jun-25	Summer series urban #1 Regional Wildridings	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Jul-25	Summer series urban #2	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Aug-25	Summer series urban #3	C	Permissions – Parking - Mapping –	Organiser – Planner – Controller – N/A

			Other -	Results -
Saturday xx September 2025	Regional	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Sunday xx October 2025	Autumn Regional	C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Saturday xx November 2025	Autumn local	D	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – N/A Results -
Sunday xx December 2025	Autumn Regional or night event	B/C	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Saturday 24th January 2026	Concorde Chase Urban	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Sunday 25th January 2026	Concorde Chase & Southern Championship Hawley	B	Permissions – Permission request to be sent between 6-12 months prior to event Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Saturday 30th January 2027	Concorde Chase Urban	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -
Sunday 31st January 2027	Concorde Chase Star Post	B	Permissions – Parking - Mapping – Other -	Organiser – Planner – Controller – Results -